



The Council

Minutes

Saturday 26 January 2019 at 12:32

In the Discovery Room, De Vere Orchard Hotel, University of Nottingham NG7 2RJ

Present:	Martin Soulsby	- Chair
	Paul Applegate	
	Mark Bayada	
	Adrian Bond	
	Nick Bunting	
	Tash Higman	
	Sam Lee	
	Yassi Molazadeh	
	Craig Poxon	
	Sue Stanhope	
	Brian Vacher	
	Georgie Vacher	
In attendance:	Liz Ashley	- Editor, <i>BPA Skydive the Mag</i>
	Tony Butler	- Chief Operating Officer (COO)
	Debbie Carter	- Treasurer
	John Hitchen	- Vice President
	Jeff Montgomery	- Safety & Technical Officer (STO) & STC Chair
	Martin Shuttleworth	- Secretary-General (Secretary)
Observers and other staff:	11	

Item Minute

01/19 Composition of Council 2019

Mark Bayada, Sam Lee and Tash Higman had been elected unopposed by the membership to Council for three years, 2019, 2020 and 2021. Nick Bunting had been appointed as an independent to Council by the AGM for three years, 2019, 2020 and 2021.

The Chair had been elected by Council for three years, 2017, 2018 and 2019.

See Appendix for tenure of all Council Members.

02/19 Election of Officers & Committee Chairs, etc

A call for nominations had been circulated with the agenda on 11 January, on which had been stated that nominations would be taken from around the table only where there had been none in advance. One advance nomination had been received for each position, proposed and seconded on an updated agenda on 18 January and set out in the table on page 2.

Tash Higman asked a question about the provision set out in Article 13.3, to help to assure continuity. This was for the Council to endeavour to ensure the term of office of the Chair, Vice Chair and Treasurer shall not end at the same time. Her question was whether this would prevent a current Vice Chair standing for election to Chair, as if so elected the tenure of both the new Chair and new Vice Chair would both begin at the same time. The Secretary had contacted BPA's legal advisers who had said that this was not an issue, because the aim of continuity would be served should a Vice Chair become Chair.

Tash Higman then asked another question. It was whether Council members in the final year of their three-year term should be eligible for election to an office (such as Chair, Vice Chair or Treasurer) with a period of tenure extending beyond that term. Nick Bunting advised that they should: if they stood down or were not re-elected/re-appointed to a seat on Council, two thirds of the Council seats would in any case continue, thereby assuring continuity of composition of Council as a body. He said the risk was manageable, proportionate and reasonable. The meeting agreed that this was not a factor to be considered in deciding on the period of tenure of an officer.

There followed discussion about the tenure of the Treasurer as a co-opted member of Council. The Secretary would check with BPA's legal advisers.

Secretary's note 1: Legal advice received is that co-opted members of Council are deemed to have retired at the AGM. A co-opted officer, such as a co-opted Treasurer, ceases to be in office at that point because they must be a member of Council. They need to be co-opted again for the following year. For the same co-opted Council member to serve as Treasurer again they must be re-appointed by the Council for that year. Although this may not assist with the staggering with the Chair and Vice Chair, there is continuity where the Treasurer is being co-opted again and reappointed so that there is no practical change in the position of Treasurer.]

There following advance nominations had been received:

- 1 Vice Chair of Council - Tenure: three years: 2019, 2020 and 2021
Nominee Craig Poxon - Proposer Martin Soulsby, Seconder Adrian Bond
- 2 Treasurer - Tenure: three years 2019, 2020 and 2021 **Secretary's note 2:** As the nominee is co-opted, the period of office must be for one year, per the legal advice in Secretary's note 1 above.]
Nominee Debbie Carter - Proposer Adrian Bond, Seconder Craig Poxon
- 3 Chair, Safety and Training Committee (STC) - Tenure: one year, 2019
Nominee Jeff Montgomery - Proposer Mark Bayada, Seconder Paul Applegate
- 4 Chair, Communications Committee - Tenure: one year, 2019
Nominee Adrian Bond - Proposer Craig Poxon, Seconder Paul Applegate
- 5 Chair, Development Committee - Tenure: one year, 2019
Nominee Craig Poxon - Proposer Adrian Bond, Seconder Yassi Molazadeh
- 6 Chair, Competitions Committee) - Tenure: one year, 2019
Nominee Brian Vacher - Proposer Mark Bayada, Seconder Georgie Vacher
(declaring that she is a connected person to the nominee by marriage)

Nick Bunting proposed, and Adrian Bond, seconded the motions for 1 and 2 above, 1 carried unanimously and in 2, all but Craig Poxon, who abstained from voting for himself, were in favour of 2.

Carried

Yassi Molazadeh proposed, and Paul Applegate seconded, that motions for the 3 to 6 inclusive above should be carried. This carried with Georgie Vacher and Craig Poxon abstaining.

Carried

Tash Higman proposed, and Adrian Bond seconded, a motion that the Treasurer and Chair of STC, who were not elected or appointed Council members, should be co-opted as members of Council for 2019. (Co-optees are non-voting.)

Carried unanimously

03/19 Dates of meetings in 2019

Council agreed the following meetings dates Tuesdays at 18:00 at BPA HQ, LE2 9TF: 19 February, 30 April, 11 June. The April date was later than usual to be clear of Easter - date proposed by Yassi Molazadeh, seconded by Sue Stanhope, For - 8, 1 - Against (Craig Poxon), Abstain - 1 (Nick Bunting)

Dates later in the year (provisionally Tuesdays 7 August, 25 September and 27 November) remained provisional as a number of Council Members could not make the proposed dates. Council agreed that this would be held over for further consideration at the February meeting to see if we could find more suitable dates, later than the currently proposed dates.

04/19 Directors' duties and responsibilities

BPA Form 178 had been circulated for Council Members to sign and return.

Action: Council Members

05/19 Strategy implementation day including scheduling of meetings

This was already in the diary for Wednesday 20 February at BPA HQ, 10:00-16:00, being the day after the February Council meeting. Overnight hotel accommodation would be arranged

for Council Members based too far away to get home and back. Yassi Molazadeh gave her apologies for absence as she would be working.

Discussion on the scheduling of meetings was held over for consideration on that day - including the number of meetings each calendar year, the possible development of virtual meetings, and whether Council and three Committees should continue to meet on the same day.

06/19 Sport & Recreation Alliance Director Training Workshop

The Secretary reported that Alliance had announced that the next director training workshop was due to be held at Irwin Mitchell in Birmingham on Tuesday 5 March. Adrian Bond, Sam Lee and Georgie Vacher had yet to attend. He would seek to book them on the next available course (usually held every six months or so), subject to places remaining, if they would kindly keep him informed of their availability.

Action: Council members yet to attend / Secretary

07/19 RAeC call for invitations to a Royal Garden Party on Tuesday 15 May 2019

Council agreed to nominate Max Hurd and his guest, subject to confirmation of their availability. A reserve nominee was also agreed.

Action: Secretary

08/19 Date of next meeting

Tuesday 19 February 2019 at 18:00 at BPA HQ, Leicester LE2 9TF.

The meeting closed at 13:00 (duration: 28 min)

Appendix

Tenure on Council (per Articles 11 & 13)

Elected in 2017

Initial Chair - Martin Soulsby - 3 years - 2017, 2018 and 2019

Brian Vacher, Craig Poxon, Yassi Molazadeh - 3 years - 2017, 2018 and 2019

Elected in 2018

Paul Applegate, Adrian Bond, Georgie Vacher - 3 years - 2018, 2019 and 2020

Elected in 2019

Mark Bayada, Sam Lee, Tash Higman - 3 years – 2019, 2020 and 2021

Independents appointed at AGM (Article 12)

Appointed at AGM 2018

Sue Stanhope - 3 years - 2018, 2019 and 2020

Appointed at AGM 2019

Nick Bunting - 3 years - 2019, 2020 and 2021