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**Agenda for a meeting of  
Council  
on Tuesday 25 April 2017 at 18:00  
at the BPA HQ, 5 Wharf Way, Glen Parva, Leicester LE2 9TF**

Target maximum time per item: 15 minutes

- 1 Apologies for absence**  
Adrian Bond (Communications Chair), Debbie Carter (Treasurer), Jon Gretton (Finance Manager), Yassi Molazadeh.
- 2 Declarations of interest**
- 3 Minutes**  
To note that the minutes of the meetings on Tuesday 21 February 2017 were approved electronically as a correct record and published on the BPA website [bpa.org.uk/member/agendas-and-minutes/](http://bpa.org.uk/member/agendas-and-minutes/)
- 4 Matters arising**
  - 4.1 Minute 15.1 - Safeguarding
  - 4.2 Minute 15.2 - Data protection audit
  - 4.3 Any other matters arising.
- 5 Finance**  
As neither the Treasurer nor Finance Manager will be at the meeting, they have asked that any questions for them kindly to be submitted in advance.
  - 5.1 Management accounts and membership numbers update (circulated).
  - 5.2 Budget (circulated)
  - 5.3 Any other finance matters.
- 6 Royal Aero Club**
  - 6.1 To receive a report from Craig Poxon, BPA Delegate to RAeC
  - 6.2 Reminder that the presentation ceremony for RAeC Awards 2016 will take place at the RAF Club, Piccadilly, W1, on Thursday 18 May 2017.
- 7 Disciplinary and grievance procedures**  
Final draft of updated disciplinary procedure recommended by the working party (circulated).
- 8 Strategy**  
Notes on strategy day on Wednesday 22 February (circulated).
  - 8.1 To discuss arrangements for further work to refine strategic goals that reflect BPA's ambition for 2022 (and beyond).
  - 8.2 To note that once strategic goals have been established, they need to inform a review of committee structure as form follows function.
- 9 Indoor skydiving**  
To consider papers by (a) the Chair and (b) the COO, STO and Secretary (circulated).
- 10 Annual Committee Action Plans: 1 July 2017 to 30 June 2018**  
To receive recommended Action Plans from the Communications, Competitions and Development Committees.

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**11 Applications for Re-Affiliation**

Applications on BPA Form 135 (circulated) for:

- 11.1 UK Parachuting (Beccles) - change of operator name to Beccles Skydivers from 1 April 2017
- 11.2 UK Parachuting (Sibson) - change of operator name to Sibson Skydivers from 1 April 2017
- 11.3 22 Trg Gp RAF - new operating name of RAF Weston-on-the-Green.

**12 Reports from the Committees of Council**

- 12.1 To discuss and ratify the minutes (previously circulated) of the Communications Committee meeting held on Tuesday 21 February 2017.
- 12.2 To discuss and ratify the minutes (previously circulated) of the Development Committee meeting held on Tuesday 21 February 2017.
- 12.3 To discuss and ratify the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 21 February 2017
- 12.4 To discuss and ratify the minutes (to follow) of the STC meeting held on Thursday 6 April 2017.
- 12.5 To receive an oral report by the Committee Chairs on this afternoon's meetings of Committees: (i) Communications, including visual identity and branding (ii) Development, and (iii) Competitions.

**13 Any other business** - to be notified to the Secretary by no later than noon on Friday 21 April.

**14 Dates of future meetings in 2017**

Tuesdays 13 June, 8 August, 3 October and 28 November 18:00 at BPA HQ.