



**Agenda for a  
General Meeting of Members  
to be held on  
Tuesday 1 December 2015 at 18:00  
at the BPA Office  
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

Agenda notified to members e-mail call notice and published in *BPA Skydive the Mag* for October 2015

- 1 Apologies for absence. As noted on Council agenda (below) plus any others.
- 2 To confirm the minutes (circulated) of the General Meeting held on Saturday 6 December 2014.
- 3 To receive and adopt, if approved, the Annual Accounts of the Association and the Report of the Auditors (circulated) for the period from 1 July 2014 to 30 June 2015.

Note to the agenda, added on 23 October 2015: Following issue of the audited draft accounts as a printed insert to the October 2015 edition of BPA Skydive the Mag, an updated audited draft has been produced, dated 22 October at the foot of page 1, and is available [online](#). The update includes, on page 1, the names of Council Members (Directors of BPA Ltd) who stood down during the financial year.

- 4 To confirm the re-appointment of the Auditors, and to authorise the Council to fix their remuneration for the ensuing financial year.
- 5 To set the Provisional Membership Subscription for the 12 months beginning 1 April 2016.

**Agenda for a meeting of  
Council  
on Tuesday 1 December 2015 at 18:10  
at the BPA Office  
5 Wharf Way, Glen Parva, Leicester LE2 9TF**

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes**  
To note that the minutes (circulated) of the meeting held on Tuesday 6 October 2015 have already been approved electronically by the Council, and published on the BPA website [bpa.org.uk/member/agendas-and-minutes/](http://bpa.org.uk/member/agendas-and-minutes/)
- 4 **Matters arising** not covered elsewhere on the agenda, including
  - 4.1 Minute 71.1 - Register of elected members' interests - Secretary
  - 4.2 Minute 71.2 - Review of BPA grievance and disciplinary procedures - Chair
  - 4.3 Minute 71.7 - Belbin team role assessment - completed
  - 4.4 Minute 71.12 - Member retention: mentoring - Yassi Molazadeh to refer her idea to the Development Committee
  - 4.5 Minute 74.1.3 - Mission, vision and strategic goals - Communications Committee
  - 4.6 Any other matters arising not listed above.
- 5 **Finance**
  - 5.1 Management accounts and membership numbers update (paper circulated).
  - 5.2 To note the increase in Insurance Premium Tax (IPT) from 6% to 9.5% from 1 November 2015

/continued

- 5.3 Membership subscriptions 2015/6 - BPA element
- 5.4 Any other financial matters.
- 6 Report on IPC & the Royal Aero Club**  
John Smyth MVO (UK Delegate to IPC, BPA Delegate to RAeC), John Hitchen (UK Alternate Delegate to IPC) & Craig Poxon (BPA Alternate Delegate to RAeC) to report.
- 7 Independent review of BPA procedures in relation to the World Cup in Wingsuiting at Skydive Netheravon, 25-29 May 2015**  
Event planning checklist from Simon Kirkland of Sport Structures (circulated)
- 8 Discussion with UK indoor skydiving operators about FAI indoor skydiving First Category Events, etc**  
Paper to be circulated
- 9 Strategy**
- 9.1 Pursuit of excellence: Governance
- 9.1.1 Special resolution to AGM (paper circulated, to be issued to members as an e-alert and insert to *BPA Skydive the Mag* for December 2015).
- 9.1.2 Next Alliance director training day likely to be Feb/Mar, awaiting advice of the date from them.
- 9.2 Improve retention
- 9.3 Refurbish premises - oral update from Secretary.
- 10 Taz Casuer Experienced Skydiver of the Year 2015 Award**  
Nominations close on Wednesday 25 November. Paper comprising nominations received to be circulated after the closing date.
- 11 Reports from Committees of Council**
- 11.1 To discuss points arising from the minutes (previously circulated) of the Communications Committee meeting held on Tuesday 6 October 2015. These minutes have already been approved, ratified and published electronically.
- 11.2 To discuss points arising from the minutes (previously circulated) of the Development Committee meeting held on Tuesday 6 October 2015. These minutes have already been approved, ratified and published electronically.
- 11.3 To discuss points arising from the minutes (previously circulated) of the Competitions Committee meeting held on Tuesday 6 October 2015. These minutes have already been approved, ratified and published electronically.
- 11.4 To discuss and ratify the draft minutes (to follow) of the STC meeting held on Thursday 19 November 2015.
- 11.5 Oral report by the Committee Chairs on key points from meetings held earlier today: (i) Communications, (ii) Development, and (iii) Competitions.
- 12 AGM 2016 - Saturday 30 January at EMCC Nottingham NG7 2RJ**
- 12.1 BPA Annual Report 2015 - Draft previously circulated electronically
- 12.2 AGM agenda including special resolution to vary the BPA Articles of Association Advance copy (circulated) of insert to December issue of *BPA Skydive the Mag*. This will also be notified to members as an e-shot with a link to an online version, including a track changes comparison with the current Articles.
- 13 Nominations for Council 2016** - Secretary to report
- 14 Staff Christmas bonus** - Item to be held in camera
- 15 Any other business** - to be notified to the Secretary by no later than noon on Friday 27 November 2015
- 16 Date of next meeting**  
Meeting dates for 2016 will be agreed at the first meeting of Council 2016 after the AGM at lunchtime on Saturday 30 January 2016 at EMCC Nottingham.
- Provisional dates are Tuesdays 16 February, 19 April, 14 June, 9 August, 4 October and 29 November 2016 at 18:00 at the BPA Office.