

**Agenda for a meeting of
 Council
 on Tuesday 10 March 2020 at 18:00
 at British Skydiving HQ, 5 Wharf Way, Glen Parva
 Leicester LE2 9TF**

| Item nr | Business | Lead | Pre-read paper |
|---------|---|-------|--|
| 1 | Welcome To Lise Moore who joined the staff team on 5 February as Finance Manager. | - | - |
| 2 | Apologies for absence | - | - |
| 3 | Register of interests of Council 2020 and declarations of interest for this meeting | - | 3 - Register of interests |
| 4 | Minutes To re-confirm minutes of the meetings of: 4.1 Tuesday 26 November 2019 and 4.2 Saturday 25 January 2020 Both previously circulated and approved by Council electronically. | Chair | 4.1 - Minutes, Nov 4.2 - Minutes, Jan |
| 5 | Matters arising from the minutes not covered elsewhere on the agenda | Chair | Minutes |
| 6 | Composition of Council The resignation of Nick Bunting on 10 January 2020 created a casual vacancy in an independent seat on Council with a tenure of two years from the AGM 2020. Refer to the Nominations Committee | Chair | - |
| 7 | Finance & compliance 7.1 Management accounts & membership statistics 7.2 Budget - Tash Higman (Treasurer) <i>.../ continued</i> | Chair | 7.1 - Mgt a/cs and m'ship stats |

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| | <p><i>continued .../</i></p> <p>7.3 Arrangements for the new Finance Committee - Tash Higman (Treasurer and Finance Chair) and Lise Moore (Finance Secretary) & re-formation of the IT Strategy Group, which now reports to the Finance Committee</p> <p>7.4 Business and financial risk register - Tash Higman (Treasurer)</p> <p>7.5 Compliance Officer's Report - James Potts (Compliance Officer)</p> <p>7.6 Suggested variations to grievance procedure - Yassi Müller (Chair, Grievance and Disciplinary Procedures Working Party)</p> <p>7.7 Any other finance and compliance matters</p> | | <p>7.3 - Business & financial risk register</p> <p>7.5 - Compliance Officer's Report</p> <p>7.6 - Suggested variations to grievance procedure</p> |
| <p>8</p> | <p>British Skydiving Strategic Plan, 2018-22 Priorities for the year:</p> <p>8.1 Launch of the new Personal Information Management System (PIMS) - COO to report orally</p> <p>8.2 Consolidation of new British Skydiving brand - Communications Manager to report orally</p> <p>8.3 Embedding the new Committee structure - Secretary-General to report orally</p> <p>8.4 Delivery in key operational areas: (i) finance and IT; (ii) safety and training, (iii) elite performance, (iv) member development, (v) aviation and airspace regulatory monitoring, (vi) governance and compliance.</p> | <p>Chair</p> | <p>8 - Strategic Plan</p> |
| <p>9</p> | <p>Reports from Committees of Council</p> <p>9.1 November 2019 committee meetings To consider any outstanding recommendations in minutes (previously circulated) of the Communications, Development, and Competitions Committee meetings held on Tuesday 26 November 2019</p> <p>9.2 Safety & Training Committee (STC) To consider any recommendations set out in minutes of the STC meeting held on Thursday 6 February 2020. There were no variations to the Operations Manual.</p> <p>9.3 Élite Performance Committee (EPC) 9.3.1 To note the composition of EPC 2020 and consider any recommendations set out in minutes of the EPC meeting held on Tuesday 11 February 2020.</p> <p style="text-align: right;"><i>.../ continued</i></p> | <p>Comms/ Dvt/ Comps 2019 Chairs</p> <p>STC Chair</p> <p>EPC Chair</p> | <p>9.1 - Comms/Dvt/Comps mins - Nov</p> <p>9.2 - STC minutes - Feb</p> <p>9.3 - EPC mins, Feb</p> |

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| | <p><i>continued .../</i></p> <p>9.3.2 Sponsorship goals – EPC seeks strategic guidance from Council on what the objectives should be with the limited funds, e.g. either focus on (i) the very few medal winning potentials, (ii) closing the gap to the top international teams, or (iii) participation at a national and international level.</p> <p>9.4 Member Development Committee (MDC) MDC's first meeting is due to take place immediately before this Council meeting (agenda circulated for information). Oral report from Mark Bayada, MDC Chair.</p> <p>9.5 Communications Committee (i) Notes on the Communications Catch-up virtual meeting on Tuesday 17 February (circulated), including recommendations on future arrangements for the committee (see appendix to the notes); and (ii) Expo 2020 Report by Adrian Bond.</p> <p>9.6 Technical Excellence Advisers (TEAs) 2020 TEAs are ambassadors for their speciality, and advisers to EPC and MDC.</p> | <p>EPC Chair</p> <p>MDC Chair</p> <p>Interim Comms Chair</p> <p>Chair</p> | <p>9.4 - MDC agenda, Mar</p> <p>9.5 - Notes on Comms catch-up, Feb 9.5 - Expo 2020 Report</p> <p>9.6 - Anyone for TEA? & List of TEAs 2020</p> |
| 10 | <p>Royal Aero Club</p> <p>10.1 Update on RAeC Activities - Martin Soulsby (Vice President and British Skydiving Delegate to RAeC).</p> <p>10.2 Annual presentation of RAeC Trophies & Awards at the Royal Air Force Club, Piccadilly, London W1J 7PY, on Tuesday 19 May 2020 at 17:30.</p> <p>British Skydiving awardees to be presented are:</p> <ul style="list-style-type: none"> - RAeC Queen's Cup to Team NFTO - RAeC Silver Medals to Charles 'Max' Hurd, Dane Kenny and Martin Soulsby. - British Skydiving Jim Crocker Trophy for Outstanding Contribution to the Sport to Graham Spicer. | Chair | <p>10.1 - Report on RAeC</p> <p>10.2 - Ticket order form for RAeC Presentation Ceremony</p> |
| 11 | <p>Application for Re-Affiliation [expected but not yet received at the time of issue of the agenda] Peterlee Parachute Centre</p> | Chair | 11 - [to follow if received] Application from Peterlee Parachute Centre |
| 12 | <p>Any other business to be notified to the Secretary by no later than noon on Friday 6 March.</p> | Chair | - |
| 13 | <p>Dates of future Council meetings in 2020 Tuesdays at 18:00 at British Skydiving HQ, Leicester LE2 9TF: Summer - 13 June; Autumn - 15 September; Winter - 24 November.</p> | - | - |