



**Agenda for a meeting of  
Council  
on Tuesday 19 February 2019 at 18:00  
at BPA HQ, 5 Wharf Way, Glen Parva  
Leicester LE2 9TF**

- D - Decision**     *Decision/approval required at meeting*
- A - Advice**     *Issue needing discussion to advise/inform future direction/decision*
- I - Information**     *Update - requires brief feedback only, no detailed discussion*
- R - Ratification**     *Confirmation of decisions taken electronically between meetings, or by a Committee*

Item nr	D/ A/I /R	Business	Lead	Pre-read paper
1	I	<b>Apologies for absence</b>	-	-
2	I	<b>In remembrance of Jim Crocker</b> BPA's longest-serving Vice President, a key figure in our sport, who passed away last month.	Chair	-
3	I	<b>Declaration of any conflicts of interest</b>	Chair	-
4	I	<b>Minutes</b> 4.1 Suggested variations to the draft minutes (previously circulated) of the meeting on Tuesday 27 November 2018  4.2 To consider for approval the minutes of the meeting held on Saturday 26 January 2019.	All	4.1 - Draft November minutes / suggested variations thereto  4.2 - Draft January minutes
5	I/D	<b>Matters arising from the minutes</b> not covered elsewhere on the agenda  <b>5.1</b> Min 73.6.2, Scheduling of meetings - to be discussed at Council's strategy implementation day tomorrow  <b>5.2</b> Min 73.8, SharePoint - facilitating selective access to sensitive Council / committee papers  <b>5.3</b> Min 75, Strategic Plan: addition of performance and participation metrics for the Competitions Committee's area of activity  <b>5.4</b> Min 77, Grievance and whistleblowing procedures - Form 256 Consolidated disciplinary and grievance procedures, updated by Yassi Molazadah, went live on 31 January. Whistleblowing procedure: error in approval process (approved prematurely) - staff have further input before final consideration by Council for approval.	Chair	Minutes

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		<p><b>5.5</b> Min 78, Equality policy - Yassi Molazadeh and Tash Higman</p> <p><b>5.6</b> Min 79, Sport England quality assurance pack</p> <p><b>5.7</b> Min 85.2.1.3, New staff post: Communications Manager</p> <p><b>5.8</b> Min 85.2.3.9, Return of sponsorship to a team that has since withdrawn - COO</p> <p><b>5.9</b> Any other matters arising not listed above.</p>		
6	I/D	<p><b>Finance &amp; compliance</b></p> <p><b>6.1</b> Management accounts &amp; membership statistics</p> <p><b>6.2</b> Investments - Treasurer</p> <p><b>6.3</b> GDPR audit - Secretary</p> <p><b>6.4</b> New staff role of Compliance Officer - Secretary</p> <p><b>6.5</b> Any other finance and compliance matters.</p>	Chair	6.1 - Mgt accounts and m'ship stats
7	I	<p><b>Royal Aero Club</b></p> <p><b>7.1</b> Report on RAeC meeting of Tuesday 29 January 2019</p> <p><b>7.2</b> Draft citation for FAI Diploma in Outstanding Airmanship</p>	Chair, as BPA Delegate to RAeC	<p>7.1 - Report on RAeC meeting</p> <p>7.2 - Draft citation for FAI Diploma</p>
8	D	<p><b>GBR representation at FAI/IPC indoor skydiving competitions</b></p> <p>To consider a letter from the British Indoor Skydiving Association (BISA, circulated) dated 22 November 2018. BISA has been invited to send a representative for this item. Part/s of the item may be held in camera.</p>	Chair	8 - Letter from BISA dated 22 November 2018
9	D	<p><b>Competitions: open and female category funding</b></p>	Chair	<p>9.1 - Legal advice from Wright Hassall (to follow)</p> <p>9.2 - Email from a member to Georgie Vacher</p>
10	I/R	<p><b>Reports from Committees of Council</b></p> <p><b>10.1</b> To discuss and ratify the minutes (previously circulated) of the Communications, Development &amp; Competitions Committee meetings held on (i) Tuesday 25 September 2018 (3<sup>rd</sup> draft, Communications only) and (ii) Tuesday 27 November 2018</p> <p><b>10.2</b> To discuss and ratify the minutes (to follow) of the STC meeting held on Thursday 7 February 2019</p> <p><b>10.3</b> Committee compositions 2019 - Subject to confirmation by the Committee Chairs following the Committee meetings this afternoon, the provisional compositions are:</p>	<p>Comms/ Dvt/ Comps Chairs</p> <p>STC Chair</p>	<p>10.1 - Comms mins - Sept (3<sup>rd</sup> draft)</p> <p>10.1 Comms/Dvt/Comps mins - November (previously circulated)</p> <p>10.2 - STC minutes - February (to follow)</p>

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		<p>Communications - Adrian Bond (Chair). Paul Applegate, Tash Higman, Yassi Molazadeh, Craig Poxon. Graham Spicer. Co-opted, non-voting: Liz Ashley (Editor, Skydive the Mag), James 'Macca' Macdonald, BPA Digital Editor</p> <p>Competitions - Brian Vacher (Chair &amp; CP Discipline Rep), Mark Bayada (Vice Chair), Sam Lee, Georgie Vacher (FS Rep); Other Discipline Reps: Wingsuit - Mike Williams; CF - Mary-lou Barratt; Speed - tbc; FF/Artistics - Ratul Ahmed &amp; Harry Shanker; VFS - Tim Gaines; Accuracy - Ian Marshall.</p> <p>Development Committee - Craig Poxon (Chair), Paul Applegate, Adrian Bond, Debbie Carter (Treasurer), Tash Higman, Yassi Molazadeh, Graham Spicer (Chair, IT Strategy Group).</p> <p><b>10.4</b> To receive an oral report by the Committee Chairs on this afternoon's meetings of the (i) Communications, (ii) Development and (iii) Competitions Committees.</p> <p><b>10.5</b> (If necessary) Competitions grievance by Dan Guest - due to be considered by the Competitions Committee at its meeting this afternoon.</p>		Dan Guest competitions grievance
11	I	<p><b>Any other business</b> to be notified to the Secretary by no later than noon on Friday 15 February</p>	Chair	-
12	I  D	<p><b>Dates of future meetings</b> Tuesdays at 18:00 at BPA HQ: 30 April, 11 June.</p> <p>Suggested meeting dates yet to be confirmed - Tuesdays at 18:00 at BPA HQ: 6 August, 1 October &amp; 26 November.</p>	-	-

There will be a BPA Strategy Implementation Day Workshop at BPA HQ from 10:00 to 16:00 on Wednesday 20 February. Papers for the workshop will be issued in a separate SahrePoint meeting folder for that day.