Agenda for a meeting of Council

on Tuesday 12 June 2018 at 18:00 at BPA HQ, 5 Wharf Way, Glen Parva Leicester LE2 9TF

D - **Decision** Decision/approval required at meeting

R - Ratification Confirmation of decisions taken electronically between meetings, or by a Committee

Item nr	D/ A/I /R	Time	Business	Lead	Pre-read paper
1	ı	18:00	Apologies for absence Nick Bunting	Chair	-
2	I	18:05	Declaration of any conflicts of interest	Chair	-
3	ı	18:06	Minutes To consider for approval the minutes of the meeting held on Tuesday 17 April 2018 (2 nd draft circulated)	All	Minutes
4	I/D	18:10	 Matters arising from the minutes not covered elsewhere on the agenda 4.1 Mins 29.1 & 29.2, Updated register of interests form, and publication of table of interests - Secretary 4.2 Min 29.3, Grievance and disciplinary working party > draft updated grievance procedure - Yassi Molazadeh, Working Party Chair 4.3 Min 29.4, Designation of reserves - Treasurer and Finance Manager 4.4 Min 29.5, Patron's reception 4.5 Min 29.6, Form 178: Duties & responsibilities of Council Members 4.6 Min 29.7, Complaints / whistleblowing procedure working party - Sue Stanhope, Working Party Chair 4.7 Min 29.8, Letter to former software supplier ref breach of IT contract - Adrian Bond 	Chair	Minutes 4.4 - Patron's reception
			4.8 Any other matters arising not listed above		

Item nr	D/A/ I/R	Time	Business	Lead	Pre-read paper
5	I/D	18:25	 Finance & compliance 5.1 Management accounts & membership statistics 5.2 Approval of budgets 5.3 GDPR training and audit, oral update 5.4 Business and financial risk register, oral update 5.5 Any other financial and compliance matters 	Chair	5.1 - Mgt accounts and m'ship stats 5.2 - Budgets
6	I/D	18:40	 Strategic plan 6.1 Prioritised objectives and deliverables 6.2 Funding strategy on élite performance (winning medals) compared with participation in international delegations To consider two papers: (a) Paper by Georgie Vacher, Competitions Committee (b) Paper by Amanda Bennett, Governance Consultant (commissioned by the COO/STO/Sec-Gen) 	Chair	6.1 Note on prioritised objectives and deliverables 6.2 (a) Paper from the Comps Cttee by Georgie Vacher 6.2 (b) Paper by external consultant Amanda Bennett
7	I	18:55	Royal Aero Club To receive an update from BPA's Delegate to RAeC. Including two actions from the last meeting: (i) letter to RAeC ref FAI (minute 32.1); and (ii) BPA donation to RAeC Trust (minute 32.2).	Craig Poxon, BPA Delegate to RAeC	-
8	D	19:10	Request from the Fédération Française de Parachutisme (FFP) for a letter of support for the inclusion of indoor skydiving in the Paris 2024 Olympics A draft reply was circulated on 11 May, leading to a request for discussion at Council.	Chair	Letter from David Roth, President of FFP
9	I/R	19:20	Reports from Committees of Council 9.1 To discuss and ratify the minutes (previously circulated) of the Communications, Development & Competitions Committee meetings held on Tuesday 17 April 2018 9.2 To discuss and ratify the minutes (previously circulated) of the STC meeting held on Thursday 31 May 2018 9.3 To receive an oral report by the Committee Chairs on this afternoon's meetings of the (i) Communications; (ii) Development including and (iii) Competitions Committees.	Comms/ Dvt/ Comps Chairs STC Chair	9.1 - Comms/Dvt/ Comps mins - April (previously circulated) 9.2 - STC minutes - May (to follow)

Item nr	D/A/ I/R	Time	Business	Lead	Pre-read paper
10	D	19:35	In camera Employment Committee To receive an oral report from, and consider the recommendations of, the Employment Committee on the staff benefits package from the annual review date, 1 July.	Chair	-
11	I	19:45	Any other business to be notified to the Secretary by no later than noon on Friday 8 June.	Chair	-
12	I	19:50	Dates of next meetings Tuesdays at 18:00 at BPA HQ: 7 August, 25 September and 27 November.	-	-